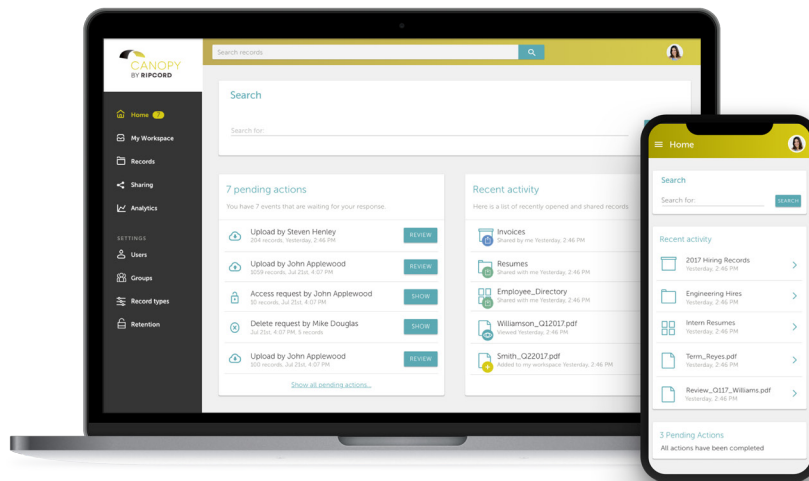**RIPCORD**

Search, Share, and Connect

Ripcord Canopy is your smart records management platform.

What is Ripcord Canopy?

Ripcord Canopy is an online records management system that enables you to manage the full lifecycle of your enterprise content, whether it starts life as a physical or digital document.

Ripcord delivers an end-to-end digitization solution that uses robots to scan records and make them accessible on Ripcord Canopy. Once records are uploaded to Ripcord Canopy, users can search, share, and seamlessly connect records to other enterprise applications like Salesforce, Oracle, and NetSuite.

What's New in Ripcord Canopy 2.0?

Ripcord built Canopy to make paper files accessible once they have been scanned by Ripcord's robots. Customers also wanted to simplify how they manage all their records since most of their files are scattered across physical and digital storage locations.

Ripcord Canopy 2.0 makes it easy for customers to centralize all of their records — both physical and digital — inside a single repository.

With this new version we focused on improving three things:

1. Consolidating document silos with RipcordSync, which enables customers to sync external directories, bulk migrate digital files, and centralize all records within Ripcord Canopy.

2. Security with RecordChain, an immutable chain of custody ledger that tracks every change to each record.

3. Responsive mobile design that enables customers to retrieve records and manage Ripcord Canopy anywhere, anytime on mobile phones and tablets.

Fast Search

Search and access your records with easy-to-use keyword, boolean and filtered search. Finding that needle in the haystack is just a few keystrokes away, and doesn't require your team to go through mountains of files.
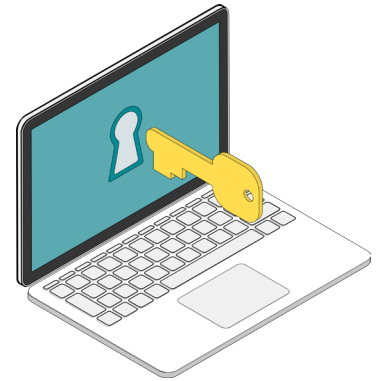
Ripcord utilizes optical-character recognition (OCR) technology to extract characters on each page. Between the OCR'd text, metadata collected at scan, and custom tags, each record is assigned at least 10 attributes that enable Ripcord Canopy to quickly locate your records.

Security and Compliance

Security and compliance policies are very difficult to enforce on paper files. The more places documents are stored — offices, file rooms and third party facilities, to name a few — the more challenging it becomes to limit access to specific personnel and keep records of which employees had access to which files.

Data privacy and security are major concerns for companies, as major costs are incurred when a data leak occurs. Ripcord provides an extensive range of records-security features designed to protect sensitive information and notify you when the system detects anomalies.

Security Features

- End-to-end logistics and chain of custody management
- 256-bit advanced encryption at rest and in transit
- Password protection at the box and individual record level

- Securely share records with multi-factor authentication
- Single sign-on integration with existing identity access management tools such as Active Directory and LDAP

- Set retention policies that automatically archive records or notify you before disposition date
- Data reliability and resiliency through multiple Amazon Web Services (AWS) availability zones
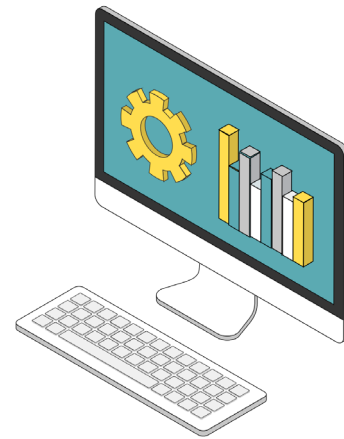
With millions of records to keep track of, manually checking for compliance can seem like an impossible task. Ripcord automates the compliance-check process by running a remote-system check against your predefined compliance requirements to make sure everything matches up.

Usage Analytics and Reporting

Records management has often been described as, "the art of throwing things away." Managing retention and disposition policies is a key element of any records management program. Ripcord Canopy's management dashboard empowers customers to easily identify records ready for disposition.

RIPCORD

Get the most from your data:

- Quickly visualize your retention policies
- Get statistics on who uses, shares, and interacts with your records
- Connect to enterprise business intelligence tools for streamlined reporting

Key Features: Ripcord Canopy 2.0

- Keyword, boolean, and filtered search
- Secure sharing with passwords and record redaction capabilities
- Retention and disposition policy management
- Integrations with enterprise applications and existing workflows

- Auto-categorize records
- SSO/LDAP/AD Integration
- Encryption at rest and in transit
- Bulk migrate existing digital content

- OCR support for 90+ languages
- Customizable analytics dashboard
- Reponsive mobile design
- Sync external directories

- Policy based retention scheduling
- Chain of custody tracking and audit logs
- PDF auto indexer
- PDF automated packet separation

About Ripcord

Ripcord is transforming the records management industry through robots that scan, index and categorize paper records, making them searchable on the cloud and integrated into existing enterprise systems. Ripcord is based in Hayward, California and has raised $75 million from leading investors including Google Ventures, Icon Ventures, Kleiner Perkins, Legend Star, Lux Capital, Silicon Valley Bank, Telstra, and Apple Co-Founder Steve Wozniak.

To learn more about Ripcord: www.ripcord.com and follow us @getripcord